**Watch hill neighbor notification letter**

Packet Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Watch Hill Homeowner’s Association

 Architectural Review Committee

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_; residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (owner’s name)

To Whom It May Concern:

This is to notify the Committee that my neighbors residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Drive have been notified of my intent to

 (identify action, i.e. build deck, erect fence, expand deck, etc.)

Sincerely,

 (homeowner’s signature) (neighbor’s signature)

Notice to Neighbor

This letter is designed to inform you of your neighbor’s plans. Signing this letter does not mean you approve of your neighbor’s plans. Please return this form no later than 10 days after the Packet Date indicated above. If you disapprove of your neighbor’s plans, you are encouraged to address these concerns to the Watch Hill Homeowner’s Association Architectural Review Committee. If you disagree with the ARC’s decision, you may present your case to the Watch Hill Homeowner’s Association Board of Directors.